



Addendum – RFP - Professional Services for MS SharePoint, Power BI & MS SQL Database Administrator

Please refer to the [RFP](#) published on the ReBIT's website on August 30, 2019 inviting submission of bids from eligible vendors for providing professional services for MS-SharePoint, PowerBI and MS-SQL Database Administrator through tendering route. In this context, an Addendum containing the following changes to the above RFP document has been released

Addendum

Sr. No.	Terms & Conditions/Section given in the RFQ	Added as
1	<p>Section 3 RFP requirements</p> <p>The purpose behind issuing this RFP is to invite quotations from the eligible bidders who will provide skilled staff resources in the following 6 categories -</p> <ul style="list-style-type: none"> <input type="checkbox"/> Category A - MS SharePoint Software Engineer (3 Associates) <input type="checkbox"/> Category B - MS SharePoint Senior Software Engineer (3 Associates) <input type="checkbox"/> Category C - MS SharePoint Team Lead (2 Associates) <input type="checkbox"/> Category D - MS SharePoint Admin (1 Associate) <input type="checkbox"/> Category E - PowerBI Analyst (2 Associate) <input type="checkbox"/> Category F - MS SQL Database Administrator (1 Associate) 	<p>The purpose behind issuing this RFP is to invite quotations from the eligible bidders who will provide skilled staff resources in the following 7 categories -</p> <ul style="list-style-type: none"> <input type="checkbox"/> Category G - UI/UX Designer (1 Associate)
2	<p>Section 3.1</p> <p>Details of the Professional</p>	<p>Category G - UI/UX Designer (1 Associate)</p>



	<p>Services for Microsoft SharePoint, PowerBI and MS SQL Database Administrator;</p> <p>The scope involves on boarding of resources for the below mentioned categories with following skillsets:</p>	<p>UI/UX Designer should have skill set as stated below-</p> <ul style="list-style-type: none"> <input type="checkbox"/> Candidate should have 6+ years in UI/UX design and implementation <input type="checkbox"/> Candidate must have working knowledge of Photoshop, Illustrator, Visual design <input type="checkbox"/> Candidate should have solid experience in creating wireframes, storyboards, and site maps <input type="checkbox"/> Candidate should have advanced knowledge in JavaScript Libraries and Framework such as JQuery, Angular JS, Angular2 JS <input type="checkbox"/> Candidate should have command over HTML5, CSS3 <input type="checkbox"/> Candidate should proficient in JSON, data parsing and validation <input type="checkbox"/> Candidate should be aware of latest trends in UI/UX trends and techniques
3	<p>Section 8</p> <p>Submittal Instructions</p> <p>Commercial Bid: The bidder must submit commercial bid for each category in separate sealed envelopes in the format as specified in</p> <p>Annexure - C "Commercial Bid Format" of this RFP, clearly marked as -</p>	<p>"RFP - Category G UI/UX Designer- Commercial Proposal"</p>
4	<p>Section 8</p> <p>Submittal Instructions</p> <p>Technical Bid: The bidder must submit the technical bid for each category in the separate sealed envelopes in the format as defined in</p> <p>Annexure - D "Technical Bid</p>	<p>"RFP - Category G UI/UX Designer - Technical Bid"</p>



	Format” of this RFP, clearly mentioned as -																	
5	Section 9 Vendor Evaluation Process 4. The bidder needs to submit at least 2 and maximum up to 15 for category C, D, E and F during the technical evaluation stage of this RFP.	4. The bidder needs to submit at least 2 and maximum up to 15 for category C, D, E, F and G during the technical evaluation stage of this RFP.																
6	Section 9 Vendor Evaluation Process	15. Technical evaluation of the bidder for the category G will be done separately as mentioned below.																
7	Section 14	<p>a. Technical Bid Evaluation for Category G</p> <p>1. The overall score for evaluating the bidder would be 100 marks, out of which 90 marks is for the technical interview and 10 marks is for the deployment time. The breakup for the 100 marks, which is allocated for the Technical Evaluation is given in the table below:</p> <table border="1"> <thead> <tr> <th>Scoring Parameters</th> <th>Weightage</th> <th>Total Marks out of 100</th> <th>Cut-Off Marks</th> </tr> </thead> <tbody> <tr> <td>No. of resources clear the technical interview</td> <td>90%</td> <td>90 * n (no. of resources clear the interview)¹</td> <td>90</td> </tr> <tr> <td>Resource Deployment Time²</td> <td>10</td> <td>10</td> <td>5</td> </tr> <tr> <td>Total</td> <td></td> <td>100</td> <td>95</td> </tr> </tbody> </table> <p>¹ Number of resources required to clear the technical interview will be 1 ² 10 marks if deployment time < 30 days, 5 marks if deployment time < 45 days, 0 marks if deployment time > 45 days</p> <p>2. The bidder should note that it is mandatory to score a minimum cut-off i.e. as defined in each of the Scoring Parameters as well as the 95 as overall cut-off score of the total 100 marks allocated for the Technical evaluation. If required, ReBIT reserves right to change the cut-off parameter.</p> <p>3. ReBIT shall disqualify any bidder who does not achieve the cut-off on any of above mentioned bidding parameters from the bidding process.</p>	Scoring Parameters	Weightage	Total Marks out of 100	Cut-Off Marks	No. of resources clear the technical interview	90%	90 * n (no. of resources clear the interview) ¹	90	Resource Deployment Time ²	10	10	5	Total		100	95
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		<p>4. Technical evaluation will comprise of one or all of these modes of evaluation - written test, telephonic interview, or face to face discussion.</p> <p>5. The technical interview will be done as per the parameters given in table below. The bidder should note that it is mandatory to score a minimum cut-off i.e. as defined in each of the scoring parameters as well as the 60 as overall cut-off score of the total 100 marks allocated for the Technical interview</p> <table border="1"> <thead> <tr> <th>Interview Scoring Parameters</th> <th>Weightage</th> <th>Total Marks out of 100</th> <th>Cut-Off Marks</th> </tr> </thead> <tbody> <tr> <td>Experience in story boarding and wireframes using Photoshop, Illustrator</td> <td>40%</td> <td>40</td> <td>20</td> </tr> <tr> <td>Candidate should have command over HTML5, CSS3</td> <td>30%</td> <td>30</td> <td>20</td> </tr> <tr> <td>Candidate should have advanced knowledge in JavaScript Libraries and Framework such as JQuery, Angular JS, Angular2 JS</td> <td>30%</td> <td>30</td> <td>20</td> </tr> <tr> <td>Total</td> <td>100%</td> <td>100</td> <td>60</td> </tr> </tbody> </table>	Interview Scoring Parameters	Weightage	Total Marks out of 100	Cut-Off Marks	Experience in story boarding and wireframes using Photoshop, Illustrator	40%	40	20	Candidate should have command over HTML5, CSS3	30%	30	20	Candidate should have advanced knowledge in JavaScript Libraries and Framework such as JQuery, Angular JS, Angular2 JS	30%	30	20	Total	100%	100	60
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8	c. Annexure C Commercial Bid Format	<p>(On letterhead of bidder)</p> <table border="1"> <thead> <tr> <th>Sr. No</th> <th>Details (Category G)</th> <th>Amount in INR</th> </tr> </thead> <tbody> <tr> <td>1</td> <td> Project Cost Includes all cost related to: UI/UX Designer (per month cost of 1 resource) </td> <td></td> </tr> <tr> <td>2</td> <td>Total Cost (1 x resource per month cost x</td> <td></td> </tr> </tbody> </table>	Sr. No	Details (Category G)	Amount in INR	1	Project Cost Includes all cost related to: UI/UX Designer (per month cost of 1 resource)		2	Total Cost (1 x resource per month cost x												
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		3	Taxes	
		4	Grand Total (Total Cost + Taxes)	
		Total Cost for the Project in Figures & Words (inclusive of Taxes)		

