



Technology Staff Augmentation Services

REQUEST FOR QUOTATION (RFQ)

CORRIGENDUM # 1

(16th February 2021)

RFQ: ReBIT/ 2021 / CPO / 035

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**Reserve Bank Information Technology Pvt. Ltd.
502, Building No 1, Mindspace Juinagar, Nerul, Navi Mumbai – 400706**

Following are the changes / clarification in the RFQ terms. All the bidders are requested to refer the "Corrigendum / Revised Terms" column as below:

Page No	Clause No	Existing Terms	Corrigendum / Revised Terms
5	4.j.	ReBIT will provide 15 days' notice to the vendor to off-board such resource/s and vendor needs to provide replacement resource within 15 days from the date of replacement request. However, ReBIT reserves the right to acquire resources on its own or take appropriate action in this regard.	ReBIT will provide 3 weeks' notice to the vendor to off-board such resource/s and vendor needs to provide replacement resource within 15 days from the date of replacement request. Vendor has to ensure that there is an overlapping period of at least 1 week between the notice period of the offboarded resource and the joining period of the replacement resource. However, ReBIT reserves the right to acquire resources on its own or take appropriate action in this regard.
5	4.n.	In case of resource replacement due to any reason, at least 15 - 30 days should be provided for knowledge transfer to the replacement resource; the former resource should provide project knowledge transfer, all documents and handover to the onboarded resource. This shall be confirmed post the acknowledgement of ReBIT's Project Manager / Reporting Manager.	In case of resource replacement due to any reason, at least 7 days should be provided for knowledge transfer to the replacement resource; the former resource should provide project knowledge transfer, all documents and handover to the onboarded resource. This shall be confirmed post the acknowledgement of ReBIT's Project Manager / Reporting Manager.
6	4.1	-	The scope involves onboarding of resources for the below mentioned categories with the following skillset: Refer to Annexure F on page 5 of this document
6	4.1.i	i. Category A - Functional Consultant (SAP HCM) Essential Skills Essential Qualification - Bachelor's degree in Computer Science / Engineering / IT Preferred Qualification - Master's degree in Computer Science / Engineering / IT	i. Category A - Functional Consultant (SAP HCM) Essential Skills Essential Qualification - Bachelor's degree in any discipline Preferred Qualification - Master's degree in any discipline
12	7.1.1	Technical Bid Evaluation The proposed candidates shall go through an online technical test	Technical Bid Evaluation The proposed candidates shall go through an online technical test

Page No	Clause No	Existing Terms	Corrigendum / Revised Terms																																																														
		followed by Technical / Project fitment discussion.	followed by Technical / Project fitment discussion. Online test links shall be sent to candidates after shortlisting of candidates. The day the test links are sent by ReBIT, vendors shall be informed via email. Candidates are expected to take the test within 72 hours of vendor intimation. No extension shall be provided beyond 72 hours. Hence, vendors are expected to provide only relevant, interested and available candidate profiles during technical bid submission.																																																														
13	8	<p>Submittal Instructions</p> <p>Part I: Technical Bid</p> <p>The Bidder should ensure that all the Annexures are submitted as prescribed by ReBIT. In case it is not in the prescribed format, it is liable to be rejected.</p>	<p>Submittal Instructions</p> <p>Part I: Technical Bid</p> <p>The Bidder should ensure that all the Annexures except Annexure A are submitted as prescribed by ReBIT as part of technical bid. In case the Annexures are not in the prescribed format, the bidder's bid is liable to be rejected.</p>																																																														
34	Annexure D	<p>Technical Bid Format</p> <p>The Bidder is required to prepare the Technical Bid in the following format. The Technical Bid must provide the number of profiles that bidder will submit during the technical evaluation stage. The format shown below is suggested for use as a guide in preparing the Technical Bid.</p> <p>(On letterhead of the Bidder)</p> <table border="1"> <thead> <tr> <th>Sr. No.</th> <th>Details</th> <th>Category A</th> <th>Category B</th> <th>Category C</th> <th>Category D</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Total no. of profiles submitted for the technical evaluation along with the CVs</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2</td> <td>Resource Deployment Time (post PO / award of contract, should not be more than 15 calendar days)</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sr. No.	Details	Category A	Category B	Category C	Category D	1	Total no. of profiles submitted for the technical evaluation along with the CVs					2	Resource Deployment Time (post PO / award of contract, should not be more than 15 calendar days)					<p>Technical Bid Format</p> <p>The Bidder is required to prepare the Technical Bid in the following 2 tabular formats.</p> <ol style="list-style-type: none"> The Technical Bid must provide a summary of the number of profiles the bidder will submit for each role of each category as below - <table border="1"> <thead> <tr> <th rowspan="2">Roles</th> <th colspan="4">Category A</th> <th colspan="4">Category B</th> <th colspan="4">Category C</th> <th colspan="2">Category D</th> </tr> <tr> <th>Software Engineer</th> <th>QA Engineer</th> <th>UI/UX Designer</th> <th>Business Analyst</th> <th>Software Engineer</th> <th>QA Engineer</th> <th>UI/UX Designer</th> <th>Business Analyst</th> <th>Software Engineer</th> <th>QA Engineer</th> <th>UI/UX Designer</th> <th>Business Analyst</th> <th>Software Engineer</th> <th>QA Engineer</th> </tr> </thead> <tbody> <tr> <td></td> <td></td><td></td><td></td><td></td> <td></td><td></td><td></td><td></td> <td></td><td></td><td></td><td></td> <td></td><td></td> </tr> </tbody> </table> <p>(expanded below on page 6 under Technical Bid Format - Annexure D)</p> <ol style="list-style-type: none"> All candidate details shall need to be mandatorily shared in the format mentioned in Annexure G on page 7. In addition to Annexure G, bidders may share candidate CVs/profiles in other 	Roles	Category A				Category B				Category C				Category D		Software Engineer	QA Engineer	UI/UX Designer	Business Analyst	Software Engineer	QA Engineer	UI/UX Designer	Business Analyst	Software Engineer	QA Engineer	UI/UX Designer	Business Analyst	Software Engineer	QA Engineer															
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			<p>formats as well for detailed descriptions.</p> <p>3. Note: Candidates without appropriate email ids and mobile numbers shall not be considered eligible for technical evaluation.</p>

Annexure F

Category	Role	Skill Set	Required Resources
Category I - Functional Consultant (SAP HCM)	SAP PA OM Functional Consultant	BBP and configuration of SAP Personnel Administration Organization Management Modules	3
	SAP Payroll Functional Consultant	SAP Payroll Configuration, PCR & Schema, Benefits, Loans	2
	SAP Time Management Functional Consultant	SAP Time Management Configuration	2
Category II - Technical Consultant (ABAP)	HR ABAP Consultant	HR ABAP Programming, LDB, Clusters, Data Dictionary, RFC, BDC, BADI, Infotype Creation, Module Pool, Payroll Module etc	3
	Webdynpro Consultant	HR ABAP Programming OOABAP, Enhancement Framework, FPM, Application and Component Configuration, Implicit and Explicit adaptation and customizing	4
	Workflows Consultant	HR ABAP Programming, Development & Enhancement of Workflow, AdHoc Approval, Substitution, Attachments, Integration with WDA & Debugging and Troubleshooting.	1
	Adobe Forms Consultant	HR ABAP Programming, Lifecycle Designer, Forms & Interfaces, Interactive Forms, Online & Offline Forms	1
Category III - Technical Consultant UI/UX (Frontend / Mobility)	Enterprise Portal Consultant	Portal Content Administration (iViews, Worksets, Groups/ Roles), Knowledge Management, Business Process Management, UWL, User Interface configuration (Portal Desktop, Themes, Rules to Display), SAP- JCO 2.0/ 3.0	1
	Cordova	Hybrid Mobile App development using Cordova, Webservices, SOAP, REST API, Deep Entity, (XML/JSON), HTML5, CSS3, JavaScript, NodeJS & JQuery	1
	Fiori / UI5	Fiori / SAP UI5 (UI) and backend (ODATA) Development, Fiori Launchpad configuration WebIDE, HTML5, CSS3, jQuery, JSON, XML, AJAX, JavaScript frameworks, MVC Development framework.	1
Category IV - BI/BO Consultant (Business Analytics)	SAP BI / BO Consultant	Data Modelling, Data Extraction, BI Content Activation, BO Adhoc Reports, BO Universe Design, BO Admin	1

Technical Bid Format – Annexure D

Details	Category A			Category B				Category C			Category D
	SAP PA OM Functional Consultant	SAP Payroll Functional Consultant	SAP Time Management Functional Consultant	HR ABAP Consultant	Webdynpro Consultant	Workflows Consultant	Adobe Forms Consultant	Enterprise Portal Consultant	Cordova	Fiori / UI5	SAP BI / BO Consultant
Total no. of profiles submitted for the technical evaluation along with the CVs											



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REQUEST FOR QUOTATION (RFQ)

Responses to Pre-Bid Queries

(16th February 2021)

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Sr. No.	Page	Clause	Requirements / Current Clause	Query / Changes requested	ReBIT's response
1	14	8	NA	Working location would be ReBIT Office, Navi Mumbai? Please confirm	Working Location would be BKC, Mumbai
2	14	8	NA	Keeping the pandemic in considering, will there be an option for resources to Work from Home?	Remote access of SAP system is prohibited, hence reporting to office is mandatory.
3	14	8	NA	In case resources are working from home, will ReBIT provide a VPN Connectivity?	Remote access of SAP system is prohibited
4	14	8	NA	Will the WFH continue till the situation normalize, or will it be occasional WFH as the situation demands?	Remote access of SAP system is prohibited, hence reporting to office is mandatory.
5	NA	NA	NA	Who will provide the IT Hardware and Basic Kit to facilitate the working of the resource? Will it be provided by ReBIT or the bidder?	Laptop/desktop will be provided to the candidate for system access
6	6	4.1	Required skillsets	For each category, there are different types of consultants mentioned like for Category A, there are 3 different functional Consultant with different skills. Please confirm that these are separate requirements and separate resources for each type of consultant are required. Also, please let us know the exact number of consultants for us to provide resources accordingly.	Please refer to the corrigendum
7	5	k	In case of replacement, replacement will be free of cost and no service fee will be charged by the vendor.	is it safe to assume that Same contract would continue? Pls confirm	Please refer to clause k and l on page 5 together
8	5	l	In case the bidder is not able to provide the replacement resource within 15 days, then ReBIT reserves right to deduct 15 days' cost of the off-boarded resource.	Pls Clarify.	Please refer to clause k and l on page 5 together in RFQ

9	5	NA	<p>In case of resource replacement due to any reason, at least 15 – 30 days should be provided for knowledge transfer to the replacement resource; the former resource should provide project knowledge transfer, all documents and handover to the onboarded resource. This shall be confirmed post the acknowledgement of ReBIT's Project Manager / Reporting Manager</p>	<p>Pls clarify KT timelines. If resource is deboarded in 15 days, how do we retain them. If notice is of 15 days and KT is of 30 days retention challenges would crop up.</p>	<p>Please refer to the corrigendum</p>
10	5	q	<p>The onboarded resources need to go through all ReBIT's mandatory programmes and trainings and have to ensure clearing tests, if any on respective programmes or trainings. If a resource is unable to attend the organizational programmes or clear any associated tests, ReBIT may request for replacement of the onboarded resource/s.</p>	<p>Please specify the timelines of exam. Also, if the structure of the exam would be published or not?</p>	<p>The exam structures are not available for the mandatory programmes or trainings. The decision on the same would be taken as per need in future.</p>

11	6	s	<p>All leaves need to be managed by the vendor. Any long-term leaves, medical leaves more than 10 days may result to extension of service period of the resource or may lead to ReBIT's consideration for replacement of the resource through the vendor. Decision of project manager may be considered for the same</p>	<p>Pls clarify. 1 1/2 day per month is industry std and norm is the amount is not deducted.</p>	<p>Please refer to 'clause S' on Pg. No 5 in RFQ</p>
12	12	7 of 3	<p>Technical evaluation will be conducted only for the number of profiles provided along with the Technical bid submission</p>	<p>As part of the bid do we need to submit profiles? If yes, Are the CVs sample CVs are actual candidate's profiles? Pls specify the time between, technical bid evaluation and PO</p>	<p>Actual candidate profiles shall need to be submitted, in any other case, the bid shall be disqualified</p> <p>Approximate time between start of technical evaluation and PO issuance would be about 2-3 weeks, this may change due to unprecedented reasons</p>